

**NATIVE VILLAGE OF KOTZEBUE**  
**HOUSING DEPARTMENT**  
**WINTER EMERGENCY REPAIR PROGRAM**

The Native Village of Kotzebue offers assistance for winter emergency repairs under the Native American Housing Assistance Self-Determination Act (NAHASDA) Emergency Repair Program. The intent of the program is not to assist tribal members with routine maintenance requests but to provide assistance when a dire emergency arises. A dire emergency jeopardizes the safety of the family or the integrity of the home and requires immediate corrective action.

**Eligibility Requirements**

1. **Applicant must be a tribal member of the Native Village of Kotzebue.**
2. **Applicant must be low income. The household income shall not exceed 80 percent of the Northwest Arctic Boroughs median income.**
3. **Applicant must be owner of the property or have a leasehold interest in the property and have lived on the property over a year.**

**Funding Guidelines**

- I. Work undertaken shall not exceed \$4,999 per household.

**Services Provided:**

**Emergencies repairs requiring immediate corrective action, to eliminate hazardous conditions in the home;** which includes  
(1) repairing a furnace that is the sole source of heat in the house,  
(2) replacing a burned out water heater, and (3) repairing a busted plumbing pipe causing water damage.

1. **Furnace repair.** The furnace broke down and there is no heat in the home. Repairing a furnace that is the sole source of heat in the house can be an emergency repair. *Note: the homeowner is responsible for routine furnace maintenance including keeping clean fuel in the system.* Failure to do so does not qualify the repair as an emergency. If an old furnace can be repaired economically, replacing it with a new furnace is not an emergency.
2. **Hot water heater burned out.** A failed water heater will be replaced with a new water heater of the same type. Changing a water heater to a new system is not an emergency.
3. **Plumbing pipes broke and leaks are causing water damage.** Repair of a plumbing leak can be an emergency. *Note: replacement of an old plumbing system is not an emergency.*
4. **A roof section blows off, causing leaks.** Emergency repairs to a leaking roof can be made. *Note: replacement of an entire roof is not necessarily an emergency.*
5. **Electrical systems stop working or causes hazard.** An extreme hazard is an emergency. *Note: upgrading the electrical system is not an emergency.*
6. **Imminent structural collapse.** If any structural portion of the house, such as foundation, floor, wall, roof or front entry is determined ready to collapse, this can be considered an emergency.



**OFFICE PERSONELL ONLY**

Date Received: \_\_\_\_\_

Time Received: \_\_\_\_\_

Received By: \_\_\_\_\_

IRA

PO BOX 296

KOTZEBUE, AK

99752 (907)

442-3467 - Main

(907) 442-2162 - Fax

## APPLICATION FOR EMERGENCY ASSISTANCE

Disaster can strike quickly and without warning. It might be a broken furnace or prolonged cold weather related emergency such as a frozen sewer line or a leaking water pipe. The Native Village of Kotzebue offers assistance for winter emergency repairs under the Native American Housing Assistance Self-Determination Act (NAHASDA) Emergency Repair Program.

The program is not intended to assist with routine maintenance but to provide assistance when a disaster or dire emergency strikes. A dire emergency is a sudden occurrence requiring immediate corrective action. Do you have such an emergency? Please explain:

_____
_____
_____
_____

- **APPLICANT:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_
- **CO-APPLICANT:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_
- **PHYSICAL ADDRESS:** \_\_\_\_\_
- **HOUSEHOLD COMPOSITION:** (If you need additional space, attach another sheet of paper)

HOUSEHOLD MEMBER NAMES	DATE OF BIRTH	SOCIAL SECURITY NUMBER	RELATIONSHIP TO HEAD OF HOUSEHOLD

**Please list ALL household income.** This includes wages, tips and other compensation, adult public assistance, alimony, disability compensation, dividends, interest income, longevity bonus, rental income, retirement income or pension, seasonal employment, Social Security, Supplemental Security Income and unemployment benefits.

HOUSEHOLD MEMBER NAME	SOURCE OF INCOME	MONTHLY INCOME

**TOTAL INCOME:** \_\_\_\_\_

**Any other Assets or Real Estate Owned**

(List all assets and the income derived from the asset. Assets include automobiles, boats, Certificate of Deposits, IRA's real estate, recreational vehicles, stocks, U.S. Savings Bonds, etc.)

HOUSEHOLD MEMBER NAME	DESCRIPTION OF ASSETS	VALUE OF ASSET

**TOTAL INCOME FROM ASSETS:**

**TOTAL INCOME:**

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**Warning:**

Title 18, Section 1001 of the United State code states a person is guilty of a felony for knowingly and willingly making false or fraudulent statements in this application. Such false or fraudulent statements are punishable as crimes under Title 11 and Title 12 of the Alaska Statutes.

**PERSONAL DECLARATION:**

**1 (WE) HEREBY ATTEST, UNDER PENALTIES OF PERJURY, THAT ALL THE ANSWERS PROVIDED BY MYSELF OR BY MY HOUSEHOLD MEMBERS ARE TRUE, COMPLETE AND CORRECT TO THE BEST OF MY (OUR) KNOWLEDGE, BELIEF AND ARE MADE IN GOOD FAITH.**

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PRINTED NAME OF APPLICANT DATE

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SIGNATURE OF APPLICANT DATE

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PRINTED NAME OF CO-APPLICANT DATE

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SIGNATURE OF CO-APPLICANT DATE

**APPLICANT AUTHORIZATION**

I (We) understand that all the information contained in this document is subject to verification.

I/We understand that supplying false information may result in denial and/or termination of assistance.

I (We) understand the people and/or organizations that may be contacted include: employers, financial institutions, landlords, law enforcement, private individuals, public assistance agencies, the Social Security Administration and the State of Alaska Permanent Fund Dividend Division, and unearned income sources. I (We) authorize release of information regarding my/our credit, criminal history, finances and references to the Native Village of Kotzebue Housing Department in Kotzebue, Alaska.

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PRINTED NAME OF APPLICANT DATE

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SIGNATURE OF APPLICANT DATE

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PRINTED NAME OF CO-APPLICANT DATE

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SIGNATURE OF CO-APPLICANT DATE